Ming Chuan University Student Tuition and Miscellaneous Fee Installment Application Form (__ semester of ____-__ AY)

110.07.01

Name		Class		Student ID Number		Contact Number	
Identity	☐ Taiwanese ☐ Overseas Chinese Residence Address：_____ ☐Foreigner Nationality:_____ ☐ Mainland Chinese			E-mail			

Application Reasons	Family Status
※ Please place a checkmark according to your actual situation ☐Family financial difficulties (detailed explanation) ☐Student loan overdue ☐Not eligible for student loan ☐Scholarship funds not issued yet ☐Sudden change in family (detailed explanation) ☐Other	Household population: person(s) Employed population person(s) Number of family members who are studying: College/University: person(s) Senior High: person(s) Junior High or Below: person(s) Family Monthly Income: NTD Last Year's Annual Income: NTD Real Estate: ☐House ☐Land ☐None Government Subsidies: ☐Yes ☐No
Required Documents	**Installment**
☐Fee Statement of current semester ☐Other Documents (attached as proof for reasons check marked above)	The 1st installment should be at least 1/3 of total amount (at least 1/2 of total amount if not eligible for student loan) Deadline and amount for each installment: 1st installment: Pay____NTD by MM/DD/YYYY 2nd installment: Pay____NTD by MM/DD/YYYY 3rd installment: Pay____NTD by MM/DD/YYYY
Applicant's Signature	**Class Advisor's Comment and Signature**
I will observe regulations of "Student Tuition and Fees Installment Payment Procedures" and pay the whole amount before the 15th week of the semester; otherwise, I will accept the consequence listed in Article 6 of the procedures. MM/DD/YYYY	MM/DD/YYYY
Department Director's Comment and Signature	**School Dean's Comment and Signature**
MM/DD/YYYY	MM/DD/YYYY

※This form should be kept for future reference by each School/Department after countersigning is complete.